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Together 
for Families

Temporary Part-time Timetables

(TPTT):

‘Belonging matters!’

Sam Harrison

Senior Education Effectiveness Officer- Belonging



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About temporary part-time timetables

**Temporary part-time timetables are not the solution,
they are to assist professionals in finding the solution**

Temporary	Exceptional	Multi-Agency
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Schools have a statutory duty to provide a full-time education for all pupils on their roll. The use of a temporary part-time timetable should be an exceptional measure in any school.

All pupils should receive full time education consistent with their key stage. These are the recommended minimum hours, excluding registration, collective worship and breaks:

KS1: 21 hours | KS2: 23.5 hours | KS3: 24 hours | KS4 (Y10): 24 hours | KS4 (Y11): 25 hours



Risk assessment

Keeping Children Safe in Education identifies schools as part of the wider safeguarding system for children.

- Where a pupil is not in school, their vulnerability is clearly increased. Schools have safeguarding responsibility for all pupils on roll and therefore must be aware that even with parent/carer agreement to any temporary part-time timetable arrangement they are responsible for the safeguarding and welfare of all pupils on roll who are off-site during school hours.
- If evidence suggests that the pupil **will be exposed to significant risk** if not in school then a temporary part-time timetable should not be considered as an option.
- Completing a risk assessment which addresses any actual or potential safeguarding, welfare, offending or harmful behaviour concerns that may result from a change in the pattern of school attendance is essential



Children not of compulsory school age

- Children are entitled to a full-time place in a reception class from the September following their fourth birthday. This means many children may not have reached compulsory school age when they start school.
- Some schools commonly operate a staggered entry programme at the start of the autumn term and occasionally parents may choose to defer entry to school for their child.
- However, the expectation is that children settle at school quickly and should receive appropriate full-time provision.



Requirements for agreeing a temporary part-time timetable

- Multi-Agency
- Short term and used only to allow work to take place to resolve issues, not to act as the solution in itself
- Must log with the LA
- Parents must fully agree and consentRisk assessment
- If the child has an EHCP, must go through an interim annual review in order to make changes to the provision and/or hours



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